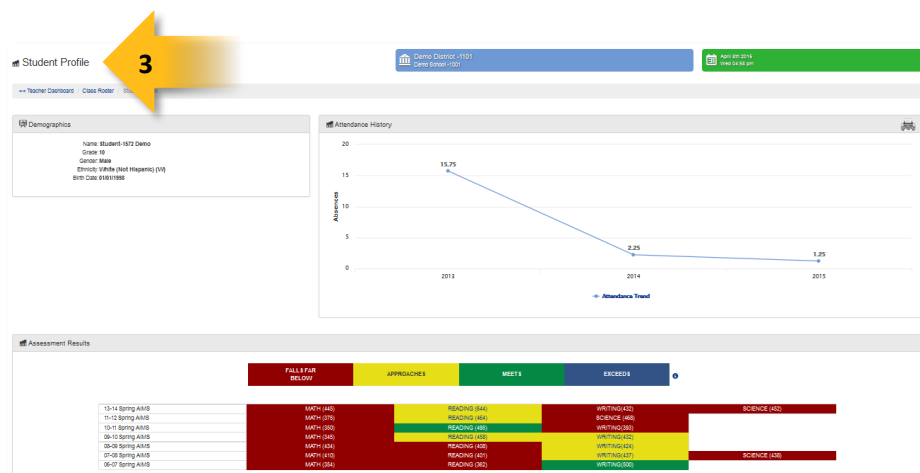
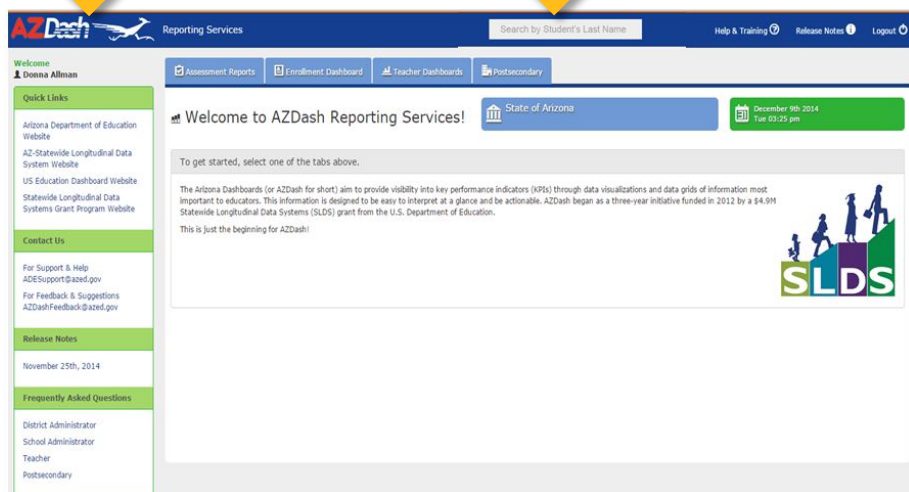


This Quick Reference Guide will provide an overview of the Administrative Dashboard and Teacher Dashboards.

Diagram illustrating two downward arrows labeled 1 and 2, pointing towards a horizontal line.

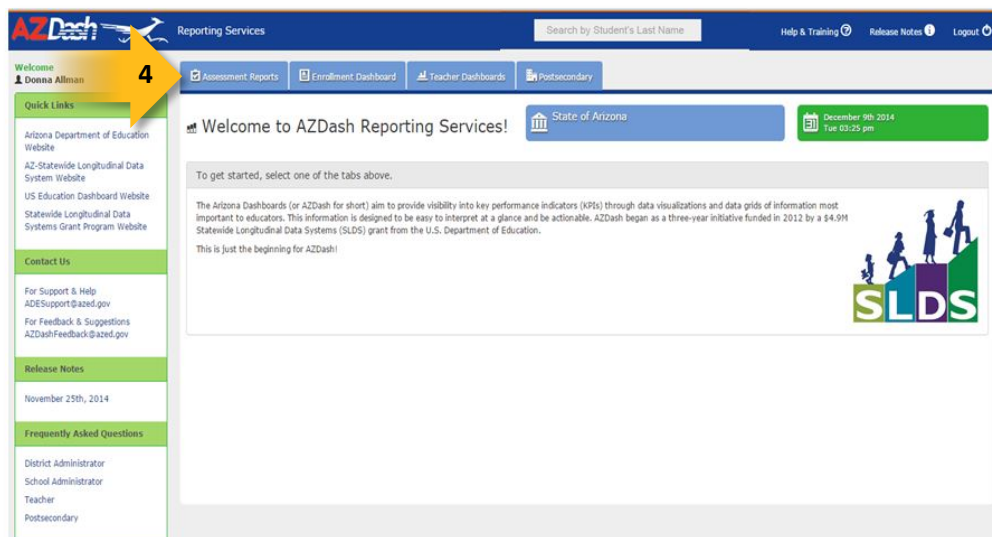
1. This is the District landing page in AZDash.
2. Type the student's last name, to view the **Student Profile**.
3. View the **Student Profile**.



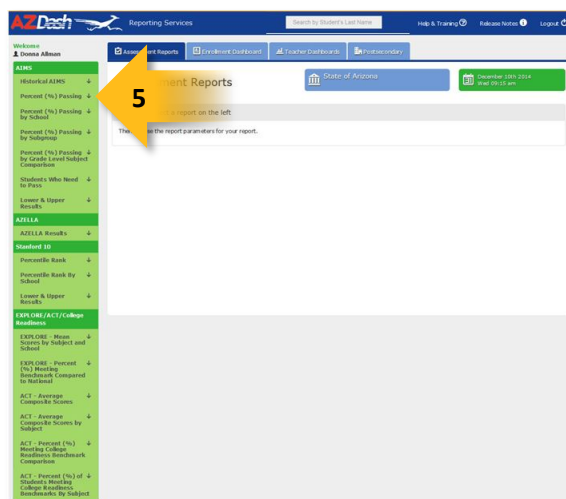
# ADE Quick Reference Guides

## AZDash

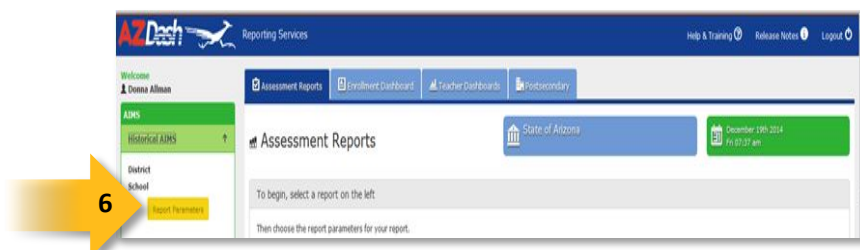
- Click the **Assessment Reports** tab to view available reports.



- Select the arrow next to the Report to view.



- Select the Report Parameters.



# ADE Quick Reference Guides

## AZDash

- Complete the **Report Parameters** then select **Get Report**.

Historical AIMS Report - Report Parameters

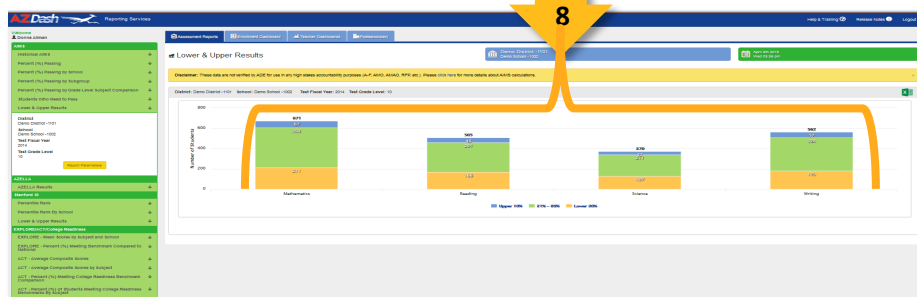
To view the **DISTRICT's** report, select your district.  
To view a **SCHOOL's** report, select a school.

**District:**  
Select

**School:**

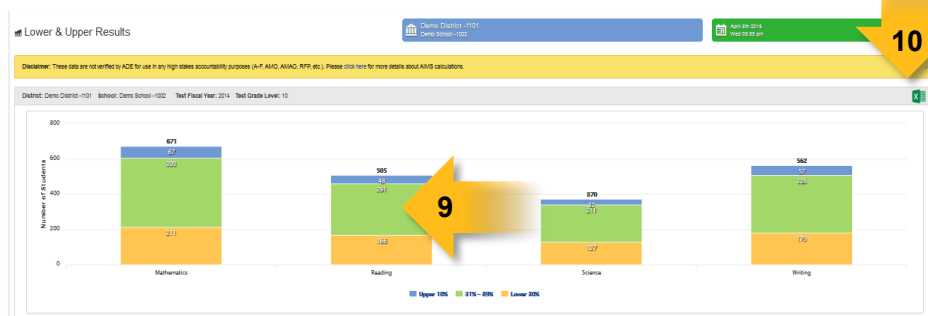
Cancel **7** Get Report

- View the **Lower and Upper AIMS Results** report.



- To view the student details, select the bar in the graph you would like to view.

- Click on the Excel icon to export the data in the graph to Excel.



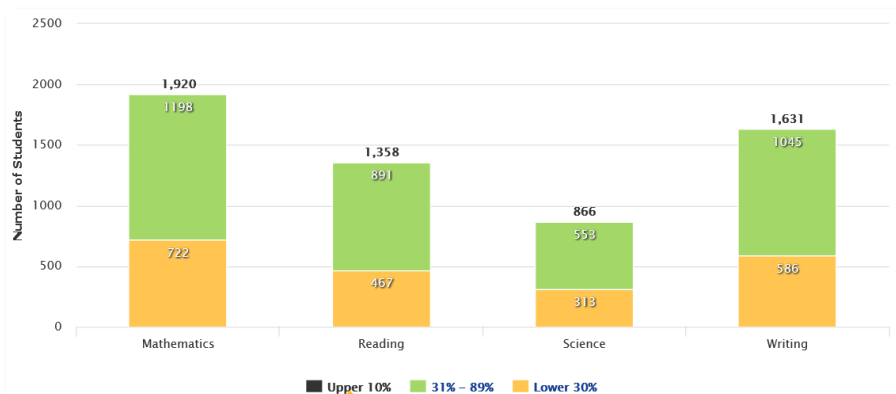
# ADE Quick Reference Guides

## AZDash

11. Click on the ranking to collapse that portion of the bar. (Note: If you click it again it will reappear.)

12. Click on the portion of bar to view the student that in that ranking.

13. Click on the Excel icon to export the data in the table into an Excel spreadsheet.



11

12

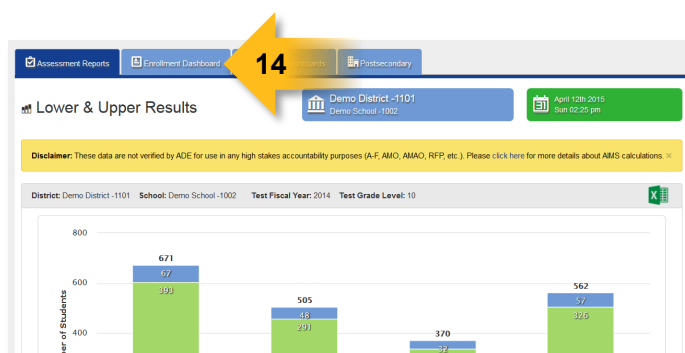
13

Subject: Science Rank: Upper 10%

10 records per view

School Name	Student Name	Test Grade Level	Subject	Rank	Scale Score	Fiscal Year
Demo School -1002	Demo Demo Student-22986	10	Science	Upper 10%	540	2014
Demo School -1002	Demo Demo Student-24129	10	Science	Upper 10%	540	2014
Demo School -1002	Demo Demo Student-24743	10	Science	Upper 10%	540	2014
Demo School -1002	Demo Demo Student-24280	10	Science	Upper 10%	540	2014
Demo School -1002	Demo Demo Student-24189	10	Science	Upper 10%	540	2014
Demo School -1002	Demo Demo Student-22089	10	Science	Upper 10%	540	2014
Demo School -1002	Demo Demo Student-21962	10	Science	Upper 10%	545	2014
Demo School -1002	Demo Demo Student-22030	10	Science	Upper 10%	545	2014
Demo School -1002	Demo Demo Student-22563	10	Science	Upper 10%	545	2014

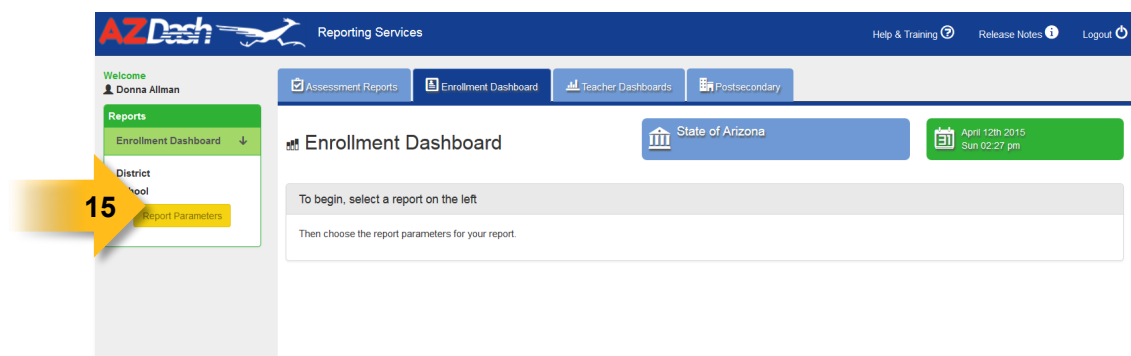
14. Click on the Enrollment Tab to view the enrollment.



# ADE Quick Reference Guides

## AZDash

15. Click Report Parameters.



16. Select the report parameter.

Enrollment Dashboard - Report Parameters

To view the **DISTRICT's** report, select your district.  
To view a **SCHOOL's** report, select a school.

**District:**  
Demo District -1101

**School:**  
Demo School -1002

Cancel **17** Get Report

17. Click Get Report.


# ADE Quick Reference Guides

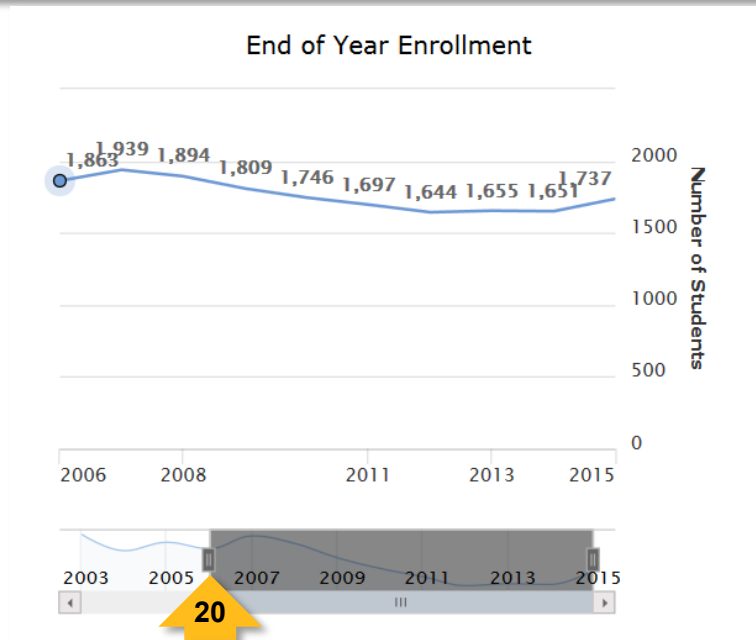
## AZDash



18. View the Enrollment Dashboard.

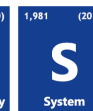
19. Click the .

20. Move the  to the left to expand the data displayed on the graph.



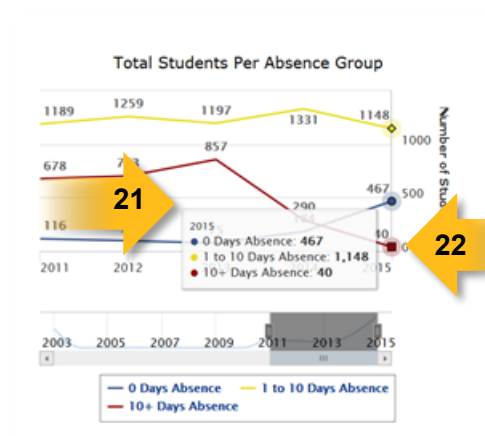
# ADE Quick Reference Guides

## AZDash



21. Hover over the Absence graph to view student detail.

22. Click on the 10 + Days Absence to view the student names.

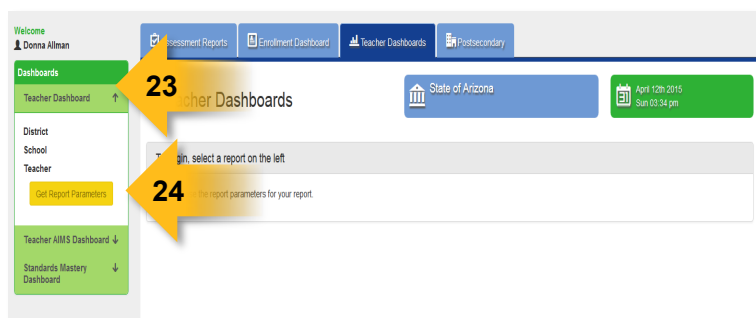


23. From the left-hand pane select Teacher AIMS Dashboard to view class rosters by AIMS scale score range or the Teacher Dashboard to view class roster by student needs and longitudinal AIMS results.

24. Click on Get Report Parameters.

25. Complete the Report Parameters.

26. Click Get Report.

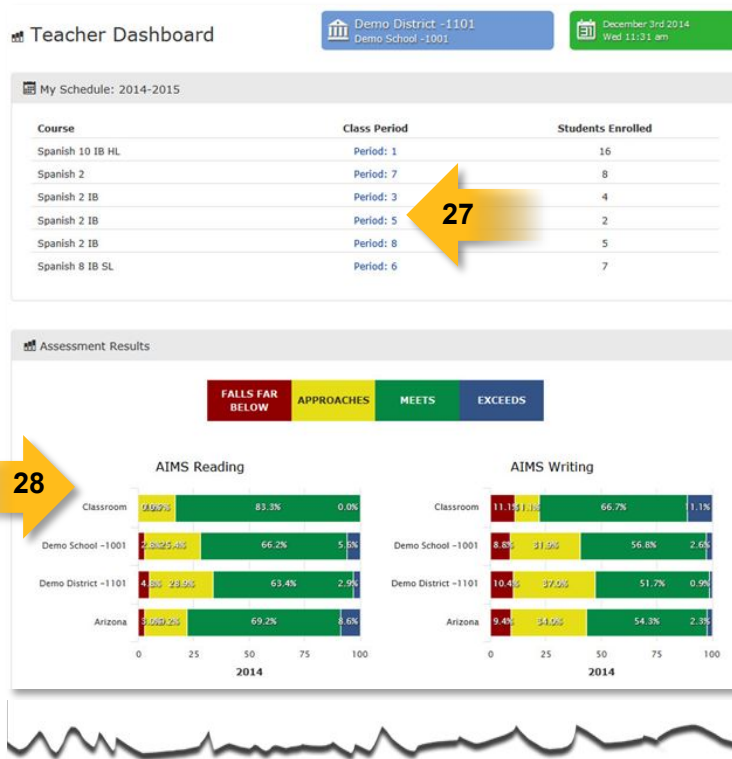


# ADE Quick Reference Guides

## AZDash

27. To view AIMS longitudinal scores by class, click a Class Period. (Note: When the cursor changes to a hand. This indicates more information is available.)

28. View the class achievement in assessment results compared to the school, district, and state.





# ADE Quick Reference Guides

## AZDash



29. To sort the **Class Roster**, click on the up/down arrows or caret right of the column heading you want to sort by.
30. To view and/or export the **AIMS Scale Score and Performance Levels** document, click on the tooltip icon.
31. To download the **Class Roster** into an Excel document, click on the Excel icon.
32. To view the strand and concept level details, click on a scale score.

The screenshot shows the 'Class Roster' page in AZDash. At the top, there's a 'Demo District' button and a date/time display. Below is a breadcrumb trail: '<< Teacher Dashboard / Class Roster'. The main heading is 'My Class Roster - Course: Mathematics - Grade 5, Class Period: 1'. Below this is a performance level legend: 'FALLS FAR BELOW' (red), 'APPROACHES' (yellow), 'MEETS' (green), and 'EXCEEDS' (blue). A search bar is on the right. The main table has columns: Student, Grade, Ethnicity, SPED, ELL, Gifted, Migrant, AD, and Achievement. The 'Achievement' column is expanded, showing scores for Math, Reading, and Science for two time periods: 13-14 Spring AIMS and 12-13 Spring AIMS. Callout 29 points to the sort arrows on the 'Achievement' column header. Callout 30 points to the tooltip icon (a circle with an 'i') next to the 'EXCEEDS' level. Callout 31 points to the Excel export icon (a green 'X' in a square) in the top right corner of the table area. Callout 32 points to a specific scale score (485) in the Science column for the 13-14 Spring AIMS period.

Student	Grade	Ethnicity	SPED	ELL	Gifted	Migrant	AD	Achievement
Student Name	5	Black or African-American (Not Hispanic) (B)						13-14 Spring AIMS: MATH 337, READING 499, SCIENCE 485 12-13 Spring AIMS: MATH 288, READING 440
Student Name	5	Hispanic or Latino (H)						13-14 Spring AIMS: MATH 385, READING 499, SCIENCE 502 12-13 Spring AIMS: MATH 370, READING 455
Student Name	5	Hispanic or Latino (H)		1				13-14 Spring AIMS: MATH 310, READING 418, SCIENCE 441 12-13 Spring AIMS: MATH 303, READING 410

# ADE Quick Reference Guides

## AZDash



33. View the **Student AIMS Profile** by strand and concept.

34. To export the AIMS results data, click on the Excel icon.

35. To print the **AIMS results**, click on the printer icon.

36. Click on **Class Roster** to navigate back to the class roster.

The screenshot shows the 'Student AIMS Profile' page for a demo student. The page includes a navigation bar with links to '<< Teacher Dashboard', 'Class Roster', and 'Student AIMS Profile'. The 'Class Roster' link is highlighted with a yellow arrow labeled 36. The main content area displays 'AIMS Results' for 'Student-22953 Demo Demo' in 'Mathematics' for 'Spring 2013'. The 'Scale Score' is 447 and 'Achievement' is 'Meets'. A table lists results by strand and concept. The 'Excel' icon (labeled 34) and 'Printer' icon (labeled 35) are in the top right. The 'Student AIMS Profile' link in the navigation bar is labeled 33.

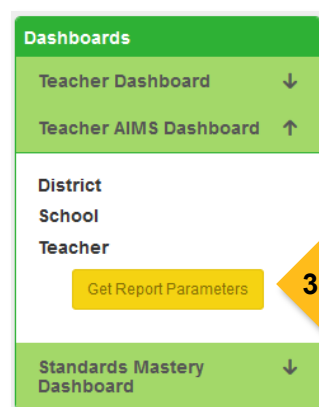
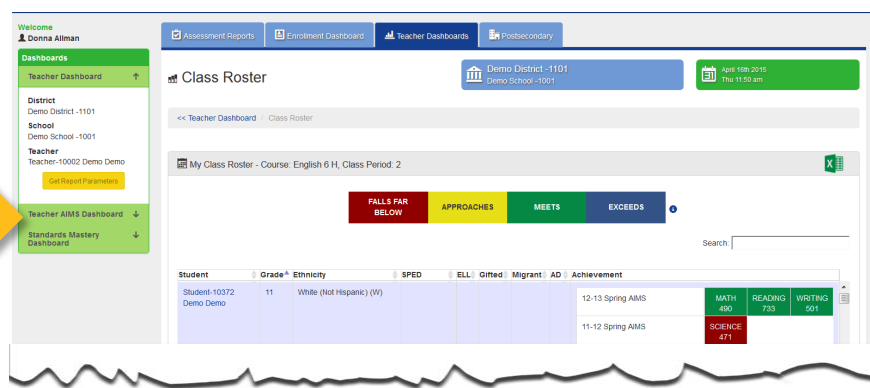
Strand	Concept	Number Correct	Percent Correct
Number Sense & Operations	Numerical Operations	3	75.0
	Estimation	4	100.0
	Number Sense	2	50.0
	<b>Strand Score</b>	<b>9</b>	<b>75.0</b>
Data Analysis, Probability & Discrete Mathematics	Data Analysis (Statistics)	3	75.0
	Probability	4	100.0
	Systematic Listing and Counting/Vertex-Edge Graphs	3	75.0
	<b>Strand Score</b>	<b>10</b>	<b>83.3</b>
Patterns, Algebra & Functions	Patterns, Functions & Relationships	4	66.7
	Algebraic Representations	6	75.0
	Analysis of Change	2	50.0
	<b>Strand Score</b>	<b>12</b>	<b>66.7</b>

# ADE Quick Reference Guides

## AZDash

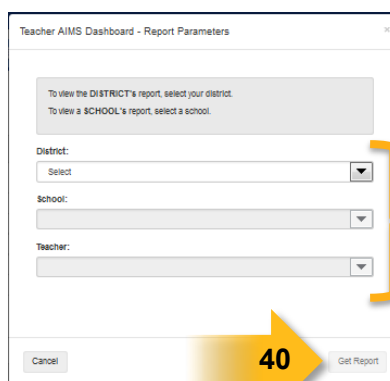
37. Click the Teacher AIMS Dashboard title.

38. Click the Get Report Parameters.



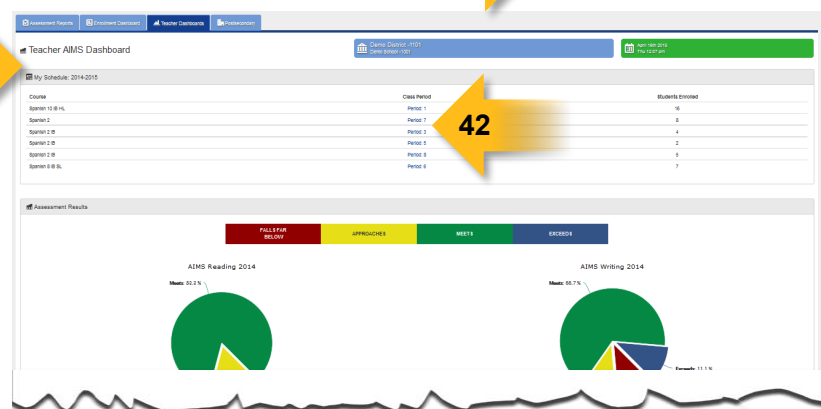
39. Complete the Report Parameters.

40. Click "Get Report".



41. View the Teacher AIMS Dashboard landing page.

42. Click on a Class Period to view the Class Roster.



# ADE Quick Reference Guides

## AZDash

43. View the AIMS Class Roster.

44. Click the print icon to print the AIMS Class roster.

45. Click the Excel icon to export the class roster to Excel.

46. Click the student's name to view the Student Profile.

47. Click the subject assessment score to view the strand and concept.



The screenshot shows the 'AIMS Class Roster' page. At the top, there's a header with 'AIMS Class Roster' and a 'Demo District-1101' dropdown. Below this is a 'Teacher AIMS Dashboard' section with tabs for 'Mathematics', 'Reading', 'Writing', and 'Science'. The 'Mathematics' tab is selected, showing 'Classroom Roster AIMS Results - Course: Spanish 2 IB, Assessment Subject: Mathematics'. A progress bar at the top indicates 'Grade: 10' with categories: 'FALLS FAR BELOW', 'APPROACHES', 'MEETS', and 'EXCEEDS'. Below the progress bar is a table with columns: 'Student Name', 'Test Fiscal Year', 'Administration', 'Ranking', and 'Exceeds'. The table lists two students: 'Student-18827 Demo Demo' and 'Student-32348 Demo Demo'. Callout 43 points to the 'AIMS Class Roster' header. Callout 44 points to the print icon. Callout 45 points to the Excel icon. Callout 46 points to a student's name. Callout 47 points to a subject assessment score.